

Community Fund Proposal Form

Please read the **Guide to the Community Fund** before you fill in this form

Then complete Section 1: Budget Proposal.

*If you are proposing to deliver the project yourself, please complete Section 2: Delivery agency as well. We can help you with this or do it for you – see who to contact in the **Guide to the Community Fund**.*

Continue or separate sheets if you need to, or expand the boxes if you are filling in the form electronically.

Section 1: Budget Proposal

1. Name of Ward

Eyres Monsell

2. Title of proposal

Purchase of garden tools for volunteer community action days

3. Name of group or person making the proposal

Ian Stapleton

4. Short description of proposal. Please include information on **how the money will be spent, who will benefit, when they will benefit, and how we will know when the proposal has been successful.**

It is important that your answer to this question is clear, because we will only pay the costs when we can see evidence that the outcomes you describe here have been achieved. You can provide further details in your supporting information if you want to.

Eyres Monsell Neighbourhood Housing Office has worked for some time with community volunteers and with young offenders on temporary licence to do work to communal areas of land.
So far work has been done using volunteers own tools and some tools borrowed from staff at the Housing Office.
As the number of volunteers increases more tools are required and the aim is to hold a small stock of tools that can be used rather than relying on people to use their own.

5. Have you provided supporting information?

Tick if yes

6. What is the total cost to the Community Meeting?

7. How have you estimated or calculated the cost? Please show each item of expenditure and say whether it is an estimate or an actual cost.

Item	Cost £	Estimate or actual cost?
Loppers / Pruners X 8	240.00	
Wire rakes X 3	40.00	
Gloves X 12	25.00	
Sweeping brushes X 2	40.00	
Pruning saws X 2	40.00	
Wheel barrow X 1	35.00	
Bow saws X 2	20.00	
Spades X 2	30.00	
Total	480.00	

8. Have you tried to get funding for this project from anywhere else, either in the Council or from another organisation? If so, please give details

An application has been made to the Joint Action Group for £250 to match fund this application and that has been approved.

9. Who proposed the project? Please provide contact details.

Name of contact person	Ian Stapleton
Your position in organisation or group	Neighbourhood Housing Manager
Name of organisation or group	Leicester City Council
Address 29 – 31 The Exchange, Eyres Monsell, Leicester LE2 9BA	
Phone number	Email ian.stapleton@leicester.gov.uk


Section 2: Delivery agency (this could be a single person, group of people or a group or organisation)

10. Who will deliver the project? Please provide contact details.

Name of contact person	Ian Stapleton
Your position in organisation or group	Neighbourhood Housing Manager
Name of organisation or group	Leicester City Council
Address 29 – 31 The Exchange, Eyres Monsell, Leicester LE2 9BA	
Phone number	Email ian.stapleton@leicester.gov.uk

11. Declaration

I have read the *Guide to the Community Fund* and I accept the arrangements described in that guide. I confirm that the information I have given on this form is true. I will inform the council immediately if any of the information I have given on the form changes.

Name	Ian Stapleton
Signature	
Date	05 October 2009

Please send this completed form back to:

Karen Shelton, Member Support Team, 2nd Floor, Town Hall, Leicester City Council, Leicester, LE1 9BG.

Fax No: 0116 229 8827